



NATIONAL MUSEUM
PAMBANSANG MUSEO

NATIONAL MUSEUM

BULLETIN OF VACANT POSITIONS In Compliance with R.A. 7041

CHIEF ADMINISTRATIVE OFFICER : (Financial Services Division); Place of Assignment: Manila; SG-24; Salary/Month ₱64,416.00; Item No.: NMB-CADOF-14-2016; EDUCATION: Master's degree or Certificate in Leadership and Management from the Civil Service Commission; EXPERIENCE: 4 years of supervisory/management experience; TRAINING: 40 hours of supervisory /management learning and development intervention undertaken within the last 5 years; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ACCOUNTANT IV : (Financial Services Division); Place of Assignment: Manila; SG-22; Salary/Month ₱52,783.00; Item No.: NMB-A4-15-2016; EDUCATION: Bachelor's degree in Commerce/Business Administration Major in Accounting; EXPERIENCE: 3 years of relevant experience; TRAINING: 16 hours of relevant training; ELIGIBILITY: R.A. 1080 – Certified Public Accountant.

ACCOUNTANT II : (Financial Services Division); Place of Assignment: Manila; SG-16; Salary/Month ₱30,044.00; Item No.: NMB-A2-16-2016; EDUCATION: Bachelor's degree in Commerce/Business Administration Major in Accounting; EXPERIENCE: 1 year of relevant experience; TRAINING: 4 hours of relevant training; ELIGIBILITY: R.A. 1080 – Certified Public Accountant.

ADMINISTRATIVE OFFICER I (CASHIER I): (Financial Services Division); Place of Assignment: Manila; SG-10; Salary/Month ₱18,217.00; Item No.: NMB-ADOF1-18, 19, 20, 21, & 22-2016; EDUCATION: Bachelor's degree; EXPERIENCE: None required; TRAINING: None required; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ADMINISTRATIVE ASSISTANT II (Budgeting Assistant & Bookkeeper I) :
(Financial Services Division); Place of Assignment: Manila; SG-8; Salary/Month
₱15,818.00; Item No.: NMB-ADAS2-7, 8, & 9-2016; EDUCATION: Completion of
two years studies in college; EXPERIENCE: 1 year of relevant experience;
TRAINING: 4 hours of relevant training; ELIGIBILITY: Career Service Sub-
Professional/First Level Eligibility.

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