



NATIONAL MUSEUM
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BULLETIN OF VACANT POSITIONS In Compliance with R.A. 7041

ADMINISTRATIVE OFFICER V : (General Administrative Services Division); Place of Assignment: Manila; SG-18; Salary/Month ₱35,693.00; Item No.: NMB-ADOF5-4-2016 & NMB-ADOF5-16-2007; EDUCATION: Bachelor's degree; EXPERIENCE: 2 years of relevant experience; TRAINING: 8 hours of relevant training; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ADMINISTRATIVE OFFICER IV : (General Administrative Services Division); Place of Assignment: Manila; SG-15; Salary/Month ₱27,565.00; Item No.: NMB-ADOF4-5-2016; EDUCATION: Bachelor's degree relevant to the job; EXPERIENCE: 1 year of relevant experience; TRAINING: 4 hours of relevant training; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ADMINISTRATIVE OFFICER III (RECORDS OFFICER II, SUPPLY OFFICER II & PROPERTY OFFICER II) : (General Administrative Services Division); Place of Assignment: Manila; SG-14; Salary/Month ₱25,290.00; Item No.: NMB-ADOF3-23, 24, & 25-2016; EDUCATION: Bachelor's degree relevant to the job; EXPERIENCE: 1 year of relevant experience; TRAINING: 4 hours of relevant training; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ADMINISTRATIVE OFFICER I (RECORDS OFFICER I, SUPPLY OFFICER I & PROPERTY OFFICER I) : (General Administrative Services Division); Place of Assignment: Manila; SG-10; Salary/Month ₱18,217.00; Item No.: NMB-ADOF1-23, 24, & 25-2016; EDUCATION: Bachelor's degree relevant to the job; EXPERIENCE: None required; TRAINING: None required; ELIGIBILITY: Career Service Professional/Second Level Eligibility.

ADMINISTRATIVE ASSISTANT I : (General Administrative Services Division); Place of Assignment: Manila; SG-7; Salary/Month ₱14,785.00; Item No.: NMB-ADAS1-10-2016; EDUCATION: Completion of two years studies in college; EXPERIENCE: None required; TRAINING: None required; ELIGIBILITY: Career Service Sub-Professional/First Level Eligibility.

ADMINISTRATIVE AIDE IV (DRIVER IV) : (General Administrative Services Division); Place of Assignment: Manila; SG-4; Salary/Month ₱12,155.00; Item No.: NMB-ADA4-17&18-2016; EDUCATION: Elementary School Graduate; EXPERIENCE: 2 years of relevant experience; TRAINING: 8 hours of relevant training; ELIGIBILITY: Driver's License (MC No. 10 s. 2013 – Cat. IV).

ADMINISTRATIVE AIDE IV (ADMINISTRATIVE SERVICES AIDE) : (General Administrative Services Division); Place of Assignment: Manila; SG-4; Salary/Month ₱12,155.00; Item No.: NMB-ADA4-19-2007; EDUCATION: Elementary School Graduate; EXPERIENCE: None required; TRAINING: None required; ELIGIBILITY: MC No. 10 s. 2013 – Cat. III.

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